

## Procedures and Conditions for Registration of Attendance of the Shareholders Meeting

### 1. Registration period of Self-Identification for the right to attend the Meeting

Shareholder or Proxies shall be invited to register and submit relevant documents since 8 April 2025, the registration will be closed at 9:00 hours on 24 April 2025. (Shareholders or proxies shall register in advance, to avoid any mistakes)

### 2. Registration method

Scan QR code for register and get the user for join the Meeting or link URL below

<https://2s.thekoble.com/agm/emeeting/index/1>



Choose the "type of Registration"

E-AGM Request ระบบแสดงความพร้อมประสงค์เข้าร่วมประชุมผู้ถือหุ้นและลงคะแนนผ่านสื่ออิเล็กทรอนิกส์

บริษัท 2 เอส เมทิล จำกัด (มหาชน)  
การประชุมสามัญผู้ถือหุ้น ประจำปี 2568  
วันพฤหัสบดีที่ 24 เมษายน 2568 เวลา 10.30 น.

ประเภทการลงทะเบียน E-Meeting

มาด้วยตนเอง

For shareholders attending the Meeting in person (Self-Attending)

มาด้วยตนเอง และรับมอบฉันทะมาด้วย

For shareholders attending the Meeting in person (Self-Attending) and bringing a proxy

มอบฉันทะให้กรรมการอิสระ

For shareholders granting a proxy to an Independent Director

มอบฉันทะให้บุคคลทั่วไป

A Person granted a proxy from a shareholder

ตรวจสอบสถานะค้างขอ

(Checking E-Request's status)

หากมีคำถามเพิ่มเติมสำหรับการใช้งานระบบ กรุณาติดต่อ หมายเลขดังนี้ ในวันจันทร์-ศุกร์ เวลา 08.30-17.30 น.  
Hot line : 02-079-1811  
สำรอง : 065-238-4800 หรือ 097-237-0094

### 3. Registration Documents

#### 3.1 Attendance by themselves

- A shareholder must show an original identification card or an original government official identification card, driving license or an original passport (in case the foreigner shareholder).

#### 3.2 Attendance by proxy

##### Natural person

- (a) A Completed proxy form with signature of the shareholder, If there is any material amendment or correction to the proxy form, a shareholder must countersign such amendment or correction. The proxy form must be affixed with a stamp duty of Baht 20.
- (b) Both of the Shareholder and proxies must show the certified copy of identification card or an original government official identification card, driving license or an original passport (in case the foreigner shareholder).

##### Juristic Person

- (a) A proxy form must be signed by an authorized person of the juristic person whose name is shown in the Affidavit of that juristic person, issued by the Department of Business Development, The Ministry of Commerce, or by the relevant government authority, and bear a date within a 3 months period prior to the date of the shareholders' meeting. The proxy form should be sealed of the juristic person (if any).

- (b) If the shareholder is a foreign juristic person, an Affidavit of that juristic person, issued by the relevant government authority of the country where the juristic person is registered and located. The Affidavit is required to be certified by a notary public or another

### 3.3 Appointment of Independent Director

- (a) A Completed proxy form with signature of the shareholder, If there is any material amendment or correction to the proxy form, a shareholder must countersign such amendment or correction.
- (b) Both of the Shareholder and proxies must show the certified copy of identification card or an original government official identification card, driving license or an original passport (in case the foreigner shareholder).

## 4. Step of joining the E-Meeting

After completed registration as cause 2 and 3, the Company would send link of join the Meeting via shareholder's email.



Joining E-Meeting needs Zoom application, hence shareholder should install application before join the Meeting

IOS

Android



<https://itunes.apple.com/th/app/zoomcloud-meetings/id546505307>

<https://play.google.com/store/apps/details?id=us.zoom.videomeetings>

Manual of E-Meeting

